

**Town of Wellesley**  
 Wellesley, Massachusetts

*Utility Services*  
 2 Municipal Way  
 Wellesley Hills, MA 02481  
 Tel: (781) 235-7600  
 Fax: (781) 237-1936

**Direct Payment Authorization**

Payment of your electric, water and sewer bill has never been easier! Simply fill out this form and return it to the Town of Wellesley, Customer Service Department, 2 Municipal Way, Wellesley Hills, MA 02481 with your voided check to begin automatic monthly payments from your checking or savings account. We need all the information in order to enroll your account(s). If you would like to receive your utility bill(s) electronically please fill in your email address.

<b>ACCOUNT NAME</b>	
<b>UTILITY ACCOUNT NUMBER(S)</b>	
<b>PROPERTY LOCATION</b>	
<b>MAILING ADDRESS</b>	
<b>CITY, STATE, ZIP</b>	
<b>EMAIL ADDRESS (optional)</b>	If you would like to receive your bill electronically please enter email address
<b>TELEPHONE NUMBER</b>	

Please attach voided check here

Checking Account

Savings Account

Following these instructions, I authorize the Town of Wellesley (Wellesley Municipal Light Plant) to instruct my financial institution to make payments directly from the account indicated on this form. I understand that I will control the payments, and that if I wish to discontinue this service I may simply notify the Town of Wellesley in writing at any time.

**SIGNATURE OF AUTHORIZED SIGNER OF ACCOUNT**

**TITLE**

\_\_\_\_\_

\_\_\_\_\_

**PRINT FULL NAME**

**DATE**

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