



ZONING BOARD OF APPEALS

TOWN HALL • 525 WASHINGTON STREET • WELLESLEY, MA 02482-5992

RICHARD L. SEEDEL, CHAIRMAN
CYNTHIA S. HIBBARD
DAVID G. SHEFFIELD

LENORE R. MAHONEY
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TELEPHONE
(781) 431-1019 EXT. 2208

J. RANDOLPH BECKER, VICE CHAIRMAN
ROBERT W. LEVY
DAVID L. GRISSINO

REQUIREMENTS FOR SPECIAL PERMIT APPLICATIONS

I. APPLICATION FORM: Must be filled out completely and signed by the property owner and the petitioner (if different).

A. Must include details concerning use of property: hours of operation, extent of use or operation, number of employees, number of clients coming to the premises, description of property including parking accommodations, floor plans, photos, as determined by the Executive Secretary. (Zoning Bylaws may be viewed on the Town Website: www.wellesleyma.gov under Town Departments/Town Clerk)

B. Applicant must read section of Zoning Bylaw applicable to the request for Special Permit and address each requirement and consideration of said section.

C. Written endorsement by property owner must be submitted if property owner is other than the petitioner.

II. FILING FEE: A check payable to the Town of Wellesley per current fee schedule.

III. PUBLICATION & MAILING FEE: A check payable to the Town of Wellesley in the amount of \$25.00

IV. PUBLIC HEARING: Petitioner must attend ZBA Public Hearing.

THE BOARD RECOMMENDS THAT THE PETITIONER REVIEW THE ZONING BOARD OF APPEALS RULES AND REGULATIONS.



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Date: _____

ZBA: _____

Table with 3 columns: Petition for, Residential Fee, Commercial & Municipal Fee. Rows include Variance, Special Permit, Appeals, etc.

Property Location: _____ Zoning District: _____

Property located in a: Historic District [] Yes [] No
Wetlands Protection Area [] []
Water Supply Protection District [] []

Applicable Section(s) of the Zoning Bylaw: Section II A 8 (h) and Section XXV

Explanation of Request: _____

Requested Relief:
Lot Area Front Yard Depth (Street Setback)
Lot Coverage Side Yard Width (Side Line Setback)
Frontage Rear Yard Depth (Rear Line Setback)
Front Yard Width Other _____

OWNER OF PROPERTY: _____

MAILING ADDRESS: _____

PHONE: WORK: _____ HOME: _____

SIGNATURE OF OWNER: _____

PETITIONER (If different than Owner): _____

MAILING ADDRESS: _____

PHONE: WORK: _____ HOME: _____