



## From the Director:

As we move into the winter months this means snow plowing and snow removal. When the snow falls the Department will work throughout the town plowing and sanding roads, clearing sidewalks, opening crosswalks and clearing fire hydrants. Your cooperation and assistance in keeping the public ways clear of parked vehicles on public road during snow operations is greatly appreciated. A reminder that our Snow Enforcement Program will once again be proactive in making the snow plowing process safe and efficient as possible. Please be aware that moving snow into the public way (roadway or sidewalk) is prohibited; if a contractor pushes snow into the public ways the property owner is responsible and could be fined up to \$50 per offense. Please read carefully the article on Snow Plowing in this issue for information on snow removal and prohibited practices in Town.

This issue also contains information on construction projects throughout Town including the completion of the Weston Road reconstruction project, an update on the proposed DPW Operations Building addition to be located in front to the DPW Water and Sewer office/garage, and information regarding Street Permits, curb cut requests and driveway apron requests. Please read these outlines and procedures carefully.

Also, I would like to extend my personal congratulations to residents and businesses of Wellesley for their recycling efforts for the recent recognition from MassRecycle for the Certificate of Excellence Award in the small municipality category. Through effort and hard work the staff of the RDF continues to enhance the recycle, reduce and reuse processes of the Town and the environment.

We continue to welcome comments and questions about DPW operations. Please email the DPW at [dpw@wellesleyma.gov](mailto:dpw@wellesleyma.gov). You may also visit our website [www.wellesleyma.gov/dpw](http://www.wellesleyma.gov/dpw) for more information.

Michael P. Pakstis  
Director of Public Works

## Curb Cut and Driveway Apron Requests

Anyone interested in constructing a new curb cut and driveway apron must first obtain the approval of the Board of Selectmen. The following process outlines the procedure for successfully obtaining a new curb cut and driveway apron.

The property owner or owner's representative must submit a written request for a curb cut and driveway apron to the Board of Selectmen. The letter shall document the reasons for the necessity of the driveway and what will be done with any existing driveway(s) or how they will be used in addition to the proposed driveway. All requests shall be accompanied by a 40-scale plan or sketch indicating the lot, its total area and perimeter dimensions and approximate location of the house, garage, proposed driveway and existing driveway(s). Any intersecting streets shall also be indicated with the distance from the nearest edge of the driveway and the crossroad edge of the pavement provided. There shall normally be not more than two (2) driveway aprons and curb cuts per lot. The only exception to this is a corner lot where there is access from the two (2) intersecting streets. Please remember to include the dimensions of your proposed driveway apron and curb cut on your plan/sketch. Your request cannot be processed without this information.

The curb cut and driveway apron request will be forwarded to the Town Engineer for

*(continued page 2)*

## Construction Update Winter 2011

### DPW Operations Building Addition

The 2010 Town Meeting approved \$250,000 to perform design services for a proposed DPW Operations Building Addition. The Operations Building will house the Engineering and Management Services Divisions and the Director's Office, in addition to the providing adequate storage and meeting space for the entire DPW. The proposed building will be constructed in front of the DPW Water and Sewer Division office/garage and adjacent to the Park/Highway complex; for the first time, all of the DPW divisions will be at one central location, with the exception of the RDF staff. This will result in a significant improvement in the operational efficiency of the department while providing "one stop shopping" for its customers and better service to the Town.

During the fall of 2010 the project was reviewed and approved by the Design Review

Board, which makes recommendations to the Zoning Board of Appeals (ZBA). A public hearing was held before the ZBA in November 2010 to amend an existing Special Permit under the Site Plan Approval process. The Permanent Building Committee (PBC) and the DPW are planning to have "bids in hand" for presentation at the 2011 Annual Town Meeting as they seek funding for construction. This construction funding appropriation would be a debt exclusion item that would also require voter approval. The estimated construction cost based on the 90% design plans is \$3.9 million.

The Permanent Building Committee is responsible for the design and construction of this project, with significant participation by the Department of Public Works.

### Weston Road Reconstruction Project

With project management and construction administration services provided by the DPW Engineering Division, the reconstruction of Weston Road from Linden Street to Route 9 is complete. As of this publication, only punch list

*(continued page 2)*

## Inside This Issue

Sewer Inspections and Rehabilitation.....	2
Snow Fort Warning!.....	2
Winter Moths.....	2
The Asian Longhorned Beetle....	2
Snow Tips .....	3
Congratulations to You! .....	3
Snow Plowing .....	4

## Sewer Inspections and Rehabilitation

Have you seen these trucks? Ever wonder what they are doing? Contrary to the company name listed on the side “National Water Main Cleaning Company”, they actually perform work on our sanitary sewer infrastructure.



Over the past six years the Water and Sewer Division has had contracts with National Water Main Cleaning Company. These contracts have been for the cleaning and television inspection of the sanitary sewer systems. These television inspections are used to accurately gauge the condition of the pipes and to find deficiencies that may require immediate attention. It is our intent to televise every sewer main in Town over a ten year time frame.

Also included in these contracts is the testing and sealing of the sanitary sewer pipe joints. A majority of the Town's Sanitary Sewer mains are made of vitrified clay pipe which have joints located every 3 feet. The testing and sealing process utilizes compressed air to test the joints for water tightness and seals any joint that doesn't meet the acceptable test results with an impermeable material called Acrylamide grout. This process is important as the less ground water we have entering our sewer system the more total capacity remains in our system for sanitary sewage. It also limits the amount of groundwater we are sending to the MWRA to treat as sewage, thus reducing our MWRA costs.

### RDF HOURS

Monday – Wednesday  
7:00 am - 12:00 noon

Thursday – Friday  
7:00 am - 3:45 pm

Saturday – 7:00 am - 4:45 pm

Sunday – closed

### The RDF is closed on the following holidays:

Christmas\* – 12/25/10

New Year's Day\* – 1/1/11

Martin Luther King Day – 1/17/11

Presidents Day – 2/21/11

Patriots' Day – 4/18/11

Memorial Day – 5/30/11

Independence Day – 7/4/11

\* RDF open 7:00 am – 3:45 pm on Friday 12/24/10 and Friday 12/31/10

## Construction Update (from front page)

items remain to be addressed. Work was performed by Paolini Corporation of Newton, MA. The final phase of the project which was completed this past summer included the area from Linden Street to the Weston Road/Turner Road/Avon Road intersection, a length of approximately 2,230 feet (just over 0.4 miles).

Work included drainage improvements, the installation of granite curbing and replacement of sidewalks, and the reconstruction of the roadway pavement. Pedestrian traffic signals were installed at the Linden Street/Weston Road intersection and at the Hardy School. These signals are now fully operational. In addition, flashing “Pedestrian in Crosswalk” advance warning signs have been installed on Weston Road prior to the crosswalk at the Turner Road/Avon Road intersection in each direction. These flashing warnings are activated when a pedestrian pushes the button at the crosswalk to warn motorists that a pedestrian is in the crosswalk. Also, four speed indicator signs have been installed to let motorists know their speed. And just as a reminder the speed limit on Weston Road is 30 mph. Site restoration activities, which include loaming and seeding, took place in the fall. A final inspection will be conducted in spring 2011 and reapplication of seeding will be carried out as necessary.

### Street Occupancy Permits

The Engineering Division's Street Occupancy Permit Program is closed for the season. The permit program governs all work within the public ways of Wellesley, including

all excavations, placement of dumpsters, driveway reconstruction, and resurfacing. Kindly note: requirements include providing 72 hours advance notice to the Water and Sewer Division and the Engineering Division prior to the start of construction activities, and placement of water and sewer utilities in separate trenches, in accordance with Mass DEP Guidelines.

Street Occupancy Permits will not be issued again until April 4, 2011, weather permitting. For permit applications, information, and questions, contact Mr. Gerry Bruno in the Engineering Division at 781-235-7600 x 3316 or at [gbruno@wellesleyma.gov](mailto:gbruno@wellesleyma.gov).

## Snow Fort Warning!

Kids love to make snow forts and igloos on top of and inside big piles of snow. It's natural for kids to want to play in the biggest snow pile, because it makes for a bigger fort. But the biggest snow piles are often close to the road, which creates an extreme hazard for children when snowplows are in operation. Please be aware that even after the snow has stopped, snowplows may still be “pushing back” snow to widen travel lanes, and may not see your child if he/she is playing in a snow pile close to the road. So have fun with snow forts and igloos, but well away from roads.

## Curb Cut (from front page)

review to determine its compliance with the Town's “Policy for Driveway Aprons and Curb Cuts”, latest edition.

The Town Engineer or his designee will review the curb cut request and work with the property owner or owner's representative to address and resolve any issues relative to compliance with the Town's Policy. The purpose of this step is to address any issues that might cause the request to be non-compliant with the Town's Policy.

The Town Engineer or his designee shall provide a written response to the Board of Selectmen regarding the curb cut request. The written response shall indicate whether the request complies with, or if it is non-compliant with the Town's Policy. It shall list the reasons for non-compliance or it may further condition the request to permit compliance with the Town's Policy.

The Board of Selectmen shall notify the property owner or the owner's representative of the request's approval or, if applicable, why the request has not been approved.

Once the curb cut request has been approved and received from the Board of Selectmen, if within a public way, the property owner or his/her contractor shall obtain a Street Opening Permit from the Department of Public Works Engineering Division to perform the work. No Street Opening Permits will be issued after November 1st of each year. All excavations within a Town public way shall be completed, backfilled, and restored to its pre-construction condition on or before November 15th of each year.

Upon the receipt of a Street Opening Permit by the contractor for the property owner, the “Rules and Specifications Regulating Street Excavations, Obstructions and Driveway Aprons”, latest edition shall apply.

For additional information or questions, please call the DPW Engineering Division at 781-235-7600 x3315.

## Are Winter Moths Flying Around Your House?

If you have noticed moths flying around your house during November and December you may have a winter moth caterpillar problem this coming spring. In Wellesley and throughout eastern Massachusetts the winter moth caterpillar has been defoliating trees every spring over the last five years. Trees that suffered last spring from winter moth caterpillar damage, along with this past summer's drought conditions will be more vulnerable to further caterpillar defoliation.

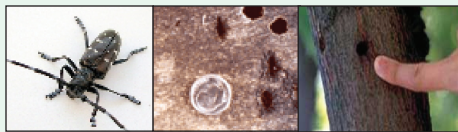
For winter moth caterpillars affecting privately owned trees, we recommend that private property owners should consult with an arborist to inspect any heavily damaged trees and develop an overall treatment plan to protect trees. To find an arborist call 508-653-3320 or go on line to [www.certifiedtreeandlawn.org](http://www.certifiedtreeandlawn.org). For more information about the winter moth and other landscape pests, go to [www.umassgreeninfo.org](http://www.umassgreeninfo.org) for pictures, fact sheets and updates. For information about the Wellesley Integrated Pest Management Policy, go to [www.wellesleyma.gov/nrc](http://www.wellesleyma.gov/nrc).

Under the authority of the Natural Resources Commission and the guidelines of the Wellesley Integrated Pest Management Policy, the Department of Public Works will be selectively treating town trees to control winter moth caterpillars. Trees will be sprayed with Conserve #SC, a spinosad based product, E.P.A. Reg. #62719-291.



During this time make sure your tree is well watered and fertilized to help the recovery process. We hope that with proper state government support the University of Massachusetts Extension Service will be able to keep working on its program to introduce a natural predatory fly to control this pest. The success of this biological control program will work naturally to minimize the need for future spraying of this invasive and destructive pest that is damaging private and public shade trees in Massachusetts.

## The Asian Longhorned Beetle



The Asian Longhorned Beetle (ALB) is native to China and Korea. Adults are large (3/4 to 1 1/2 inches long) with very long black and white antennae. The body is glossy black with irregular white spots.

ALB is a serious pest of maple trees, birches and other hardwood trees. They produce close to a 1/2 inch exit holes, saw dust and egg markings on trees. For more information go to: [www.massnrc.org/pests/linkedddocuments/pestalerts/ALB\\_Aug2008.htm](http://www.massnrc.org/pests/linkedddocuments/pestalerts/ALB_Aug2008.htm)

If you see signs of this pest please to call the D.P.W. Park & Tree Division at 781-235-7600, ext.3335 or e-mail: [mquinn@wellesleyma.gov](mailto:mquinn@wellesleyma.gov).

## Information

### Phone Numbers

**(781) 235-7600**

Engineering ..... ext. **3315**  
 Park ..... ext. **3335**  
 Highway ..... ext. **3325**  
 RDF ..... ext. **3345**  
 Water and Sewer .. ext. **3355**  
 Director's Office ... ext. **3300**  
 Customer Service/... ext. **3364**,  
 Utility Bills... **3365**, or **3369**

### DPW Hours of Operation

**Monday — Friday**  
 7:00 am - 4:00 pm

### EMERGENCY NUMBERS:

#### Highway DPW

(non-business hours for emergencies)  
 (781) 235-7600 ext. 3322

#### Council on Aging:

(781) 235-3961

#### American

#### Red Cross:

781-642-7000



## Winter Snow Tips:

1. If possible, wait until the street is plowed before shoveling the end of your driveway. Most roads are pushed back three or four times before the plow trucks have completed their routes.
2. When plowing or snow blowing your driveway, please do not move the snow into or across the road or into the sidewalk. It is against Town bylaws to do so—it creates hazardous conditions for drivers and walkers and increases the cost of snow plowing.
3. If the weather is calling for snow turning to freezing rain, try to wait and shovel your driveway after the freezing rain stops. This will help prevent your driveway from icing.
4. Plow drivers work long, often dark hours during a storm, and it is difficult to determine the exact center of the road in these conditions. Despite our best efforts, one side of the road may end up with more snow than the other side.

5. It is not uncommon to see a salting truck or snowplow go by your house many times during a storm, particularly on routes that lead to outlying areas.
6. When driving during a storm, do not pass a plow or sander and maintain a safe distance.
7. If possible, please shovel the fire hydrant near your home as well as any storm drain grates after the storm. If rain follows the snow, street flooding and icing can quickly become a problem.
8. Do not plant trees or shrubs, or place rocks close to the edge of the road. This makes them subject to accidental damage by the sanders and snowplows.
9. To ensure regular mail delivery by the U.S. Postal Service, clear snow around the mailbox. Mailboxes placed in the right-of-way are placed at the owner's risk. Each mailbox installation should be sufficiently solid to withstand snow-clearing efforts.
10. Winter sand/salt is available for residents free of charge at the RDF.

Thank you!



## Congratulations to You!

Congratulations to the Town of Wellesley for receiving the **Certificate of Excellence Award** for Massachusetts' Small Municipality category from MassRecycle, a Massachusetts Recycling Coalition. This organization recognizes a select group of individuals, businesses, municipalities and organizations for their leadership and innovation in promoting recycling and waste reduction. The recycling efforts and the support from Wellesley residents, FOR (Friends of Recycling) volunteers, elected officials, Department of Public Works management and the dedicated staff at the Recycling and Disposal Facility (RDF) of Wellesley has impressed the recycling community across the State with their high level of success from the Town-wide team effort.

Wellesley DPW  
2 Municipal Way  
Wellesley Hills, MA 02481-4925

PRSR-STD  
U.S. POSTAGE  
PAID  
BOSTON, MA  
Permit No. 56467

## In This Issue

- ➡ Curb Cut & Driveway Apron Requests
- ➡ Snow Plowing
- ➡ Sewer Inspections and Rehabilitation
- ➡ Winter Moths
- ➡ Asian Longhorned Beetle
- ➡ Snow Tips

## Resident Town of Wellesley



Town of Wellesley

Winter 2011, no. 29

Department of Public Works

## Snow Plowing

The Wellesley Department of Public Works is responsible for keeping over 110 miles of Town roads and 49 miles of sidewalks (along designated school routes and in commercial areas) passable and safe for travel. Routes 9 and 135 (Central Street from Weston Road to the Natick town line) are maintained by the Massachusetts Department of Transportation (MassDOT). If you have any concerns about State roads, contact MassDOT (District #6) at 617-951-6200.

Wellesley DPW snow removal crews are prepared to work 24 hours a day, 7 days a week beginning November 15<sup>th</sup>. Wellesley's roads are usually plowed when snow and ice accumulation exceeds three inches, or when surface treatments (i.e. salt, calcium chloride) are ineffective. In a snowstorm our highest priority is to provide safe passage for emergency vehicles. After it stops

snowing, the DPW continues to clear and widen the streets to enable safe travel.

If you hire a private contractor for snow removal, instruct the contractor not to push snow into the public way (into the street or onto the sidewalk) or across the street from the mouth of your driveway. This is a violation of Town bylaws, and the property owner could be fined up to \$50 per offense. Similarly, remind your contractor not to plow snow onto fire hydrants in your neighborhood.

We remind all motorists that Town bylaws also prohibit overnight street parking. The DPW will have illegally parked vehicles that interfere with our snow plowing operations towed at the owner's expense. Also, please do not park your vehicle in the public way portion of the driveway—the last eight feet of the driveway nearest to the road. This puts your vehicle at risk, can impede snow removal, and your vehicle could be towed.

**Caution – Children should NOT play in snow piled near roadways!**

Children playing in deep snow in or near the roadway are not visible to the snow removal crews that continue to clear residential streets well after the snowfall has stopped. If you have any questions or concerns for the Park and Highway Division, please call 781-235-7600, ext. 3325 Monday-Friday, 7 am to 3 pm. If you have an emergency after regular business hours, please call 781-235-7600, ext. 3322.

Questions, comments,  
please contact us.

Call (781) 235-7600

Mail the DPW

Department of Public Works  
Attn: Management Services  
2 Municipal Way  
Wellesley Hills, MA 02481-4925

Email us at [dpw@wellesleyma.gov](mailto:dpw@wellesleyma.gov)